撰寫報告時常用的過渡詞

Useful Transition Words for Writing a Report

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| 1. | Introduction引言 | Once upon a time從前One day有一天Since自從Someone said有人說Several years ago幾年前 |
| 2. | Main Idea主要內容 | Depict描繪Delineate勾畫 demonstrate展示embody體現express in表達form形成paint a portrait描寫represent代表present陳述 |
| 3. | More Detail更多細節 | Also還有among them all 其中and 並besides除了…之外first, second, third, finally第一，第二，第三，最後furthermore此外indeed的確in fact其實 |
| 4. | Example範例 | After all畢竟As an illustration舉個例子來看Attest表明Certify證明Establish 塑造Exemplify例證For example例如For instance比方說Testify做為證明To take a case in point舉例來說 |
| 5. | Comparison比較/Contrast相反 | Although雖然All the same所有相同But可是Despite儘管Even though即使However然而Likewise同樣地Nevertheless不過Nonetheless儘管如此On the contrary反之On the other hand另一方面Regardless不論whereas 然而Yet尚未 |
| 6. | Time  | After之後Before之前Currently當前During期間Eventually終於Finally最後First首先Formerly以前Hence因此Immediately立刻In due time在不久時間Later後來Meanwhile同時Next接下來Once一旦Previously以前Soon即將Subsequently以後 |
| 7. | Cause & Effect原因及影響 | Accordingly因此Consequently因此Corollary….的必然結果Hence因此Since因為So所以Then然後Thence於是Therefore所以/因而Thus從而 |
| 8. | Certainty肯定/Doubt疑慮 | Absolutely絕對地Certainly肯定地Dubitable懷疑的Dubious可疑地Genuinely真正地Needless to say不用說Most Likely最有可能地Naturally Possibly當然可能地Probably可能地Surely一定/應該Truly真正地Without doubt毫無疑問地 |
| 9. | Conclusion結論 | As a result結果Briefly簡單地說Consequently所以In conclusion總之In short總而言之In sum總括而言Paraphrased轉述Therefore因此Thus所以To sum up總結To summarize概括來說 |
| 10. | Reference參考網址 | <http://martinpiecyk.com/site/improveyourwritingability/index.html><http://homeworktips.about.com/od/essaywriting/a/fiveparagraph.htm><http://www.cambridge.org/us/education/ib/assets/pdf/TOK.pdf><http://lklivingston.tripod.com/essay/links.html> |