撰寫報告時常用的過渡詞

Useful Transition Words for Writing a Report

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| 1. | Introduction  引言 | Once upon a time從前  One day有一天  Since自從  Someone said有人說  Several years ago幾年前 |
| 2. | Main Idea  主要內容 | Depict描繪  Delineate勾畫  demonstrate展示  embody體現  express in表達  form形成  paint a portrait描寫  represent代表  present陳述 |
| 3. | More Detail  更多細節 | Also還有  among them all 其中  and 並  besides除了…之外  first, second, third, finally第一，第二，第三，最後  furthermore此外  indeed的確  in fact其實 |
| 4. | Example範例 | After all畢竟  As an illustration舉個例子來看  Attest表明  Certify證明  Establish 塑造  Exemplify例證  For example例如  For instance比方說  Testify做為證明  To take a case in point舉例來說 |
| 5. | Comparison  比較/Contrast相反 | Although雖然  All the same所有相同  But可是  Despite儘管  Even though即使  However然而  Likewise同樣地  Nevertheless不過  Nonetheless儘管如此  On the contrary反之  On the other hand另一方面  Regardless不論  whereas 然而  Yet尚未 |
| 6. | Time | After之後  Before之前  Currently當前  During期間  Eventually終於  Finally最後  First首先  Formerly以前  Hence因此  Immediately立刻  In due time在不久時間  Later後來  Meanwhile同時  Next接下來  Once一旦  Previously以前  Soon即將  Subsequently以後 |
| 7. | Cause & Effect原因及影響 | Accordingly因此  Consequently因此  Corollary….的必然結果  Hence因此  Since因為  So所以  Then然後  Thence於是  Therefore所以/因而  Thus從而 |
| 8. | Certainty肯定/Doubt疑慮 | Absolutely絕對地  Certainly肯定地  Dubitable懷疑的  Dubious可疑地  Genuinely真正地  Needless to say不用說  Most Likely最有可能地  Naturally Possibly當然可能地  Probably可能地  Surely一定/應該  Truly真正地  Without doubt毫無疑問地 |
| 9. | Conclusion結論 | As a result結果  Briefly簡單地說  Consequently所以  In conclusion總之  In short總而言之  In sum總括而言  Paraphrased轉述  Therefore因此  Thus所以  To sum up總結  To summarize概括來說 |
| 10. | Reference  參考網址 | <http://martinpiecyk.com/site/improveyourwritingability/index.html>  <http://homeworktips.about.com/od/essaywriting/a/fiveparagraph.htm>  <http://www.cambridge.org/us/education/ib/assets/pdf/TOK.pdf>  <http://lklivingston.tripod.com/essay/links.html> |